

Susan H. Cipperly, Town Planner

1. Attended the following Town meetings:
Town Meeting – March 19
2. Worked on Sustainable Communities Program application, including GIS mapping, work with MDP, census research, online application, PPT for Town Meeting. Work Group met on March 9, 16, and 23.
3. Continued efforts connected with Community Day event coordination – Lions' Club, Fire Muster, DOC, and Town Encampment.
4. Provided info and feedback to Frederick County GIS re water and sewer system mapping.
5. Issued compliance letters regarding land use, permit bypass situations, with follow-up meetings and/or calls. Conferred with Frederick County on some items.
6. Coordinated contract with supplier of Town of Emmitsburg gateway signs.
7. Attended Welcome Center meeting @ Catoctin Orchard, 3.21.12. Speakers were from MD Dept of Tourism, Frederick Co. Tourism, State Highway, Catoctin Ntl. Park. Welcome Ctr. planned opening is Memorial Day weekend.
8. Responded to requests for information regarding potential light industrial and commercial development projects.
9. Made revisions to and resubmitted Heart of the CW Heritage Area grant application for State level consideration.
10. Prepared Architectural Guidelines copies and resolution for adoption by Town Board at March 19, 2012 meeting.
11. Supervised permit and enforcement programs. Permit activity is picking up, particularly for sheds, fences, and some building additions.