

Susan H. Cipperly, Town Planner

1. Attended the following Town meetings:  
Town Meeting – Feb 20  
Planning Commission – Feb 27
2. Prepared and delivered Heart of the Civil War Heritage Area grant application for funding to undertake Emmitsburg Square Design project, with consultant. Initial review and decisions at county level, then state round – decision by mid-July.
3. Provided supportive information for HCWHA Frederick office for incorporation into a state budget funding effort.
4. Began background work on Sustainable Communities Program application, due by April 10, 2012. Work group first meeting scheduled for March 9.
5. Issued compliance letters regarding land use, derelict buildings, and other non-routine issues, with follow-up meetings and/or calls. Conferred with Frederick County on some items.
6. Attended a portion of EBPA board meeting to brief them on upcoming activities.  
2/9/12
7. Attended Taneytown Economic Development business breakfast. 2/10/12
8. Worked on June 30 encampment event, met with Lions Club, DOC, Fire Museum re planned events and coordination.
9. Prepared items for Town Meeting agenda, re Sustainable Communities and HCWHA resolution.
10. Submitted legal ad for 303 W. Lincoln rezoning public hearing (March 19).
11. Responded to US Dept of Commerce Survey re town/county permit functions.
12. Prepared materials for Planning Commission – resolution re Architectural Guidelines.
13. Worked with FredCo GIS on water/sewer line mapping project. Ongoing/continuing effort.
14. Supervised permit and enforcement programs. Permit activity is picking up, particularly for sheds, fences, and some building additions.