



PUBLIC NOTICE

Re: Frederick County Board of Appeals

The Frederick County Council is soliciting letters of interest from individuals to fill two seats (full-time members) on the five-member Frederick County Board of Appeals. The individuals appointed to fill these two seats will begin three-year terms on July 1, 2017.

The Board of Appeals hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the County Attorney and Planning and Permitting Division staff. The Board also hears appeals from certain decisions of the Zoning Administrator, Frederick County Planning Commission, and other administrative staff.

The Board of Appeals meets the fourth Thursday of each month at 7:00 p.m. in the first floor hearing room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The alternative day is the Monday following the Thursday evening meeting.

The Board of Appeals members are required to attend a field trip on the Wednesday the week before the Thursday night meeting to visit all the sites that will be considered at the monthly meeting.

Other Qualifications and Requirements include:

- Ability to effectively read and interpret maps and plans;
- Ability to analyze reports and applicant data;
- Perform field inspections and review of applicants submitted material; and
- Ability to follow and apply codes and ordinances governing development and zoning regulations.

Persons must be residents and registered voters of Frederick County. To apply please send a letter of interest and a current resume by regular mail or e-mail (no facsimiles) to the attention of:

Joyce M. Grossnickle
12 East Church Street - Frederick, Maryland 21701
301-600-1102 - fcgboards@FrederickCountyMD.gov

Remember to include current contact information in the documentation submitted, i.e. home, work, and cell telephone numbers, home mailing address, and e-mail address.

The deadline date to apply for the Frederick County Board of Appeals is **4 p.m. on Friday, March 24, 2017.**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.